

All-in-One Consent Form

We recognize that quite some time will be required to complete, sign, and date each of the several forms regarding your child's registration at Faith Elementary and Middle School. We offer this form as an option to you. The completion, dating, and signing of this catch-all form may accomplish two important interests to us at school and perhaps to you as parent:

1. Reduce the quantity of paper, ink, and time use in completing, assembling, and reviewing all forms;
2. Save you as parent some valuable time in supplying us the information, your written acceptance, permission, approval, and consent from having to complete more than fifteen (15) documents

Exceptions to This Optional Reduction would include the Delaware **Pupil Medical Record** form, which is to be completed by a licensed physician after a student physical and up-dating of the student's Immunization records by the doctor or his or her staff, and perhaps the **Student Registration Application** form as explained below.

As parent or guardian of _____, whom I am registering or re-registering into Faith Elementary and Middle School, in grade _____, I, do willingly give my consent, authorization, and approval, in agreement to all of the statements, requests, standards, and queries contained in each of the forms included in the published **List of Required Registration Forms**.

I realize that as a first-time parent, or if I am returning a student after some absence, I will not be excluded from completing the **Application** and **Student Physical and Immunization** forms required. An **exception to granting consent to specific, or single form content** will be honored, but that specific issue addressed in the specific form must be listed or printed here:

1. _____
2. _____
3. _____

Signature of responsible consenting parent/guardian: _____

Date of: _____

FAITH ELEMENTARY AND MIDDLE SCHOOL

STUDENT REGISTRATION APPLICATION FOR 2011-2012

PLEASE PRINT OR TYPE Student's Full Name _____

Current Age _____ **Last Grade** _____ **Proposed New Grade** _____

Date of Birth _Month___ Day ___ Year _____ **Gender:** Male ___ Female ___

Place of Birth _____ **Home Telephone** (____) _____

Current Home Address Including Zip Code Street _____

City _____ **State** _____ **Zip Code** _____

Home Telephone No. (____) _____ **E-Mail:** _____

Father's Full Name _____ **Social Security No.** _____

Full Address Including Zip Code _____

Telephone (____) _____ **Work No.**(____) _____ **Extension** _____ **Work E-Mail** _____

Position _____ **Dept.** _____ **Lives with Child** Y__ N ___

United States Citizen: Yes ___ No. ___ **Other Country?** _____

Mother's Full Name _____ **Social Security No.** _____

Full Home Address Including Zip Code _____

Home Telephone (____) _____ **Work No.** (____) _____ **Work Ext.** _____ **Work E-Mail** _____

Name and Address of Employer _____

Position _____ **Dept.** _____ **Lives with Child** Y__ N ___ **U. S.** Yes ___ No. ___

Other Country? _____

Name of Church _____ **Name of Pastor** _____

Denomination (If Applicable) _____ **Date Student to Report** _____

Mailing Address of Church _____ **Zip Code** _____

Church or Clerk's E-Mail: Church Fax() _____

Name of Last School Attended _____

Full Address Including Zip Code _____ Zip Code _____

School Telephone (_____) _____ School Fax: () _____

School E-Mail _____ Name of School District _____

Transportation Information: Student will arrive at school by: (Please Check One) Walk ___ Bicycle ___

Family Vehicle ___ Non-Family Contracted Vehicle ___ Public Transport ___ School Vehicle ___ Other _____

PROMISSORY NOTE: As the Parent, Guardian, Sponsor of the Student, I do willingly apply for the admission of the stated student and do just as willingly pledge to obligate myself to satisfy all financial fees and obligations for the student s for which application is hereby made, and promise to pay school charges for stated student on a regular and prompt basis, including any and all accessed late payment fees.

Signature of Payer _____

State and Number of Payer's Drivers License _____

Signature Verifying That Parent Has Read and Does Accept the School's Policies on Attendance, Placement,

Emergency Medical Care, Discipline, End-of-Day Pick-up, Early Dismissal, and Financial Charges.

Accepting Parenting's Signature and Date: _____

Sworn or Affirmed to and Subscribed before me this _____ day of _____, A.D. _____

Printed Name of Person (s) Pledged to Pay Student Accounts _____

Notary Public Signature: _____ Commission Expires: _____

Section Below is Reserved for School Use Only.

Date Student Reported to school the first time as an Enrolled Student: _____

Signature, Title and Date of Admitting School Official _____

Student Registration Application Form

I am requesting and consenting for my child to be placed in the _____ Grade and Class. My child has the positive attributes which I believe will assist him or her in being a contributing member of his or her class. I believe you may appreciate knowing the following information about my child that may assist the school and teachers in understanding and being effective in working with my child(ren). I will write on the reverse side of this form if necessary to complete my thoughts on my child(ren). _____

Responsible Payer (s)

Important Note: I (We) understand and agree that as the signer (s) of this document, I (we) accept responsibility for the advance, prompt and regular payment of installments for this account. I (we) understand that the cost for tuition which I (we) agree to pay for this student or these students is \$3,800.00 per first child for the academic year, \$3,420.00 for a second student from the same household, and \$3,235.00 for a third student from the same household. My (Our) signature(s) to this document verifies that I (we jointly) accept that a double installment (\$760.00) is due the school to secure the student's seat, prior to the seating of the student for the term. I (we jointly) accept that the remaining eight installments (i.e., \$380.00 each) will be paid the school on the first business day of each month (**Choice A**) **September 2011 - April 2012**, or (**Choice B**) **October 2011 - May 2012**.

I (we jointly) accept **Choice A** or **Choice B**. I am writing the letter designating my (our) acceptance of Plan of Choice in the blank that follows: Plan _____, **I (we jointly) agree to add the \$35.00 late payment fee to my (our) scheduled installment monthly whenever my (our) tuition installment is received by the school after the fifth (5th) calendar day of the month it is due.** I agree that any/all late payment fees not paid to the school when due will be held as a debit to the end of the school term to be paid by me (us) prior to issuance of final documents for my (our) child(ren).

It is understood that no credit is extended for student lunch. It is also understood and accepted that Child Care Payments will be paid promptly after billing and not later than fifteen calendar days after issuance of the Statement for Payment by the school. It is anticipated and acceptable to me (us) that my (our) child(ren) will be dismissed from school for habitual non-payment or slow and irresponsible payment of my (our) child's/children's tuition account, or dropped from the Child Care Program for failure to pay timely. I agree to pay late installment fees promptly.

Signature Section

My dated signature below indicates my voluntary acceptance of this school's rules, standards, and requirements regarding student attendance, conduct, discipline, dress, and fundraising efforts. Accordingly, I (we) pledge as sponsoring and supportive parent(s), to honor my (our) financial obligations and commitment as parent(s) or sponsor(s) and to timely pay and support the school in its efforts to provide as safe, as excellent, and as relative as to grade placement and my child's abilities, a traditional basic, Christ-centered, and rigorous routine of education by the grace of God and in keeping with the school's resources, vision, mission, objectives, and philosophy.

By my signature below I am verifying that I am aware of school rules and policies for the student for which I am applying for acceptance for the 2011-2012 school term. I further verify that I am aware that a copy of current school policies and standards and is listed on the school's website: www.feschool.org.

Further, by acceptance of my (our) child(ren) as student(s), the school obligates itself to my (our) family to provide online on the school's official website, and /or issue a current copy of the Student Handbook no later than at Parent Orientation on **August 25, 2011**, or upon my request after the most recent publication, and that my receipt of the publication will be confirmed by a signed and dated statement by myself, my spouse, or other connected and responsible individual to me. Should I (we) elect to avail myself (ourselves) of the electronic copy online, we will sign and date a release for the school. I (we) may elect to not accept or require the hardcopy of the publication. We understand that reference copies of the Student Handbook will be available for in-house parent and/or student use in each classroom, the school office, and in the school library. Parents and students who enter the school later in the term will be given the same consideration, and the same signed release or receipt statements. The first day for student to report to school will be **Monday, August 29, 2011**.

Signature of Payer _____

DE Drivers License Number of Payee _____

Signature of Payer _____

DE Drivers License Number of Payee _____

Drivers License Number: _____ State _____

Date Signed by First Payer: _____

Date Signed by Second Payer: _____

Immunization Regulations

Faith Elementary and Middle School

90 Saulsbury Road, Dover, DE 19904

TO: PARENTS / GUARDIAN / CAREGIVER

RE: **Compliance with Delaware Law and State Board of Education's Immunization Regulations**

Delaware Law and State Board of Education Regulations requires the following:

BIRTH CERTIFICATE - A birth certificate must be presented by all students entering school. If applicable, custody or guardianship papers are required.

PHYSICAL EXAMINATION - All pupils upon entrance to the Delaware school system shall have had a physical examination by a licensed medical physician, nurse practitioner or physician's assistant. The Physical Examination form can be given to the parent or guardian if requested.

New pupils have 14 school days to comply with the regulation before being excluded from school. A documented appointment with a licensed provider as stated above will defer exclusion.

IMMUNIZATIONS – All pupils must present documented proof and dates (mo/day/yr.) of the following:

- | | |
|-------------------------------|--|
| DTP | Four or more doses of DtaP, DTP or DT vaccine - a child receiving a fourth dose prior to the fourth birthday must have a fifth dose. A child who received the first dose of Td (adult) at or after age seven may meet this requirement with only three doses of Td (adult). A booster dose of Td (adult) is recommended for all students' five years after the last DtaP, DTP or DT dose was administered. |
| POLIO | Three or more doses of IPV, OPV, or a combination of these vaccines with the following exception: A child who received a third dose prior to their fourth birthday must have a fourth dose. |
| MEASLES | Two doses of measles vaccine - The first dose should be administered on or after the age of 12 months. The second dose should be administered after the fourth birthday and may be a combined measles, mumps, and rubella (MMR) vaccine. |
| MUMPS | One dose of mumps vaccine should be administered after the age of 12 months. |
| RUBELLA | One dose of rubella vaccine should be administered after the age of 12 months. |
| HEPATITIS B | Three doses of Hepatitis B vaccine beginning in the 1999-2000 school year with Kindergarten and grade seven. (By adding a grade at each of the levels, by the year 2004-2005 all students will be required to have the vaccine). Two doses of CDC approved vaccine for children ages 11-15 may be used. |
| VARICELLA | Vaccine or documentation of disease history. |
| TUBERCULOSIS SKIN TEST | AD new students entering school shall show proof of a Mantoux tuberculin skin Test results within the past 12 months or follow the recommendations of the American Academy of Pediatrics (AAP). Health Care Providers must send documentation of the decisions. Multi-puncture skin test will not be accepted. |
| LEAD SCREENING | For every child born or after March 1, 1995, and who has reached the age of 12 months, child care facilities, public and private nursery schools, preschools and kindergartens shall require screening for lead poisoning for admission or continued enrollment. |

Written documentation from a doctor must be presented if a child cannot receive any of the above immunizations due to medical reasons or a notarized affidavit of religious belief must be presented if you are seeking a religious exemption.

Please contact the School Administrator with any questions concerning these requirements.

YOUR CHILD WILL ATTEND SCHOOL ONLY IF YOU PROVIDE THE SCHOOL WITH ALL OF THE ABOVE REQUIREMENTS.

Last Name	First and Middle Name	M	F	Date of Birth	*
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SCHOOL HEALTH RECORD – STATE OF DELAWARE

Parent/Guardian Name: _____

Medical Alert	
<i>(Chronic illness, Injury, Surgery, with Date; example: 4/98 Asthma)</i>	

School Student is Attending													
<i>(Record School Number)</i>													
Pre-KN	KN	1	2	3	4	5	6	7	8	9	10	11	12

Immunizations							
<i>(May attach State Form)</i>							
Exempt	Type	1	2	3	4	5	6
	DTP/DtaP						
	OPV/IPV						
	Hep B						
	Measles						
	Mumps						
	Rubella						
	HIB						
	Varicella						
	Other						

Testing									
Date	Test	Type (circle one)	Results	Initials	Date	Test	Type (circle one)	Results	Initials
	TB	PPD/Risk Assess				Lead	Blood		

Physical Examinations			
<i>(Documentation in Student's File)</i>			
Date	Significant Findings	Date	Significant Findings

Long-term Medications					
Name	Start	Stop	Name	Start	Stop

School Nurse Name and Initials	

Student Name: (Last) _____ (First) _____

Screening Results

Vision Screening <small>(Record Actual Acuity, ex: 20/20, 10/10, etc.)</small>								Color Test Date: _____ <u>Pass</u> <u>Fail</u> Depth Perception Date: _____ <u>Pass</u> <u>Fail</u>					
Grade													
Date													
Device													
Acuity: Far R													
L													
Both													
Near R													
L													
Both													
Glasses/Contacts													
Muscle Balance													
Initials													

Hearing Screening <small>(P = Pass; F = Fail)</small>														
Grade														
Date														
Decibels														
R 1000														
2000														
4000														
L 1000														
2000														
4000														
Aid														
Initials														

Postural Screening					
Grade					
Phase I Date					
Results					
Phase II Date					
Initials					

Other Information <small>(Ex: Comments, Conferences, etc)</small>

Referral Information <small>(Follow Up for Screenings Only)</small>					
Issue/Concern	Date Sent	Follow-up Summary	Issue/Concern	Date Sent	Follow-up Summary

Student Placement As To Grade

The signature and date of the parent(s) on this page will verify that Faith Elementary and Middle School's representative have

- ✓ Reviewed the State of Delaware's requirement as to starting ages for kindergarten and first grades.
- ✓ Explained that although FEMS occasionally accepts students who are near the birthday requirement, upon the request of parents; the school cannot guarantee the placement or acceptance of the promotion of a student once that student is out of the FEMS system.
- ✓ Advised parent(s) of their right to request that a student be tested for placement consideration in a new school.
- ✓ Advised that often FEMS graduates and transferred students perform on and test out on levels higher than their assigned grade level, and higher than performance and test results in some other schools (depending on the individual student's potential, training, and challenges)
- ✓ **Preschool-Pre-Kindergarten Section consist of students, ages 3-4.** The PS-PK Section of the Early Childhood Class consist of Preschool (students age 3), and, students who are age 4 who are classified as Pre-Kindergarten Students. The stipulated levels or categories of the class must be observed. Exceptions must be agreed to between parents, teacher, and administration.

The Kindergarten Class consists of students age 5 At the request/insistence of parent(s), a four-year-old whose fifth birthday is earlier than September 1, may be evaluated and given trial placement as a kindergarten student providing his/her (scholastic and social and emotional skills, as determined by observation and appropriate assessments) indicate a reasonable likelihood of student functioning beneficially in association with regular kindergarten students. In keeping with the A Beka Curriculum, students in this class are working on appropriate curricula for Four-Year-Old Kindergarten, Five-Year-Old Kindergarten, or Advanced Five-Year-Old Kindergarten. It will be unacceptable for parents to complete and submit work assignments as student work.

I acknowledge the five-point explanation/advisement above in registering my child in Faith Elementary and Middle School. I have had an opportunity to review Chapter 27 of the Delaware School Laws 2011-2012 Supplement.

I am _____, _____
(Printed Name of Parent or Guardian Please) (Relation to Student)

of _____, whom I am or have enrolled at FEMS

Signature of Parent/Guardian: _____

Date of Signature: _____

Parental Response Sheet

Photographic And Graphic In School Interest

Directions to Parents: Kindly read complete and return this form to Faith Elementary and Middle School. Your response is very important.

I _____, as the parent/guardian of
_____, in the _____ grade,

Check-off, date, and sign my response(s) to the position(s) below.

1. **I (We) do hereby give my (our) consent** for images of my child(ren) to be used as described in the letter to parents, dated May 31, 2011 _____

2. **I (We) do hereby give consent for the use of images of our child(ren) to be used as outlined** in the letter to parents, dated May 31, 2011, but with the restriction(s) listed on the line following:

3. **I decline the use of images of my child(ren) or my family**, as described in the letter to parents, dated May 31, 2011. _____

4. I decline the use of images of my child(ren) or family as described in the letter to parents, dated May 31, 2011, however, I do grant permission of said images be used in the manner described below:

Signature of Parent(s): _____

Date Signed: _____

Student Pick-Up Authorization

Parents Emergency or Discipline

This will grant my (our) permission for my (our) son or daughter,

_____, in the _____ grade at Faith Elementary School, during this 2011-2012 school term, to be picked-up upon call by the individuals listed below, in the order of their listing. I do understand that neither I, (we) nor anyone else will be called by the school unless it is considered in the best interest of *my child and the other students and staff of the school*, for my (our) child to be removed from the school setting for at least the remainder of the school day. I (we) understand further that that the pick-up request will be serious (of a medical, hygiene, discipline, or other exceptional or emergency cause) and I (we) intend to honor such request just as quickly as humanly possible in person or through my (our) authorized designee listed below. (Please list self or other parent or guardian as primary and all others afterwards). Feel free to list relationship to child for each designee given to the left or right of the listing. It goes without saying that if a child is picked-up from school and given a treat, or is not disciplined and/or counseled by parent (s), the pick-up call will be received often and will also be ineffective. In other words, having the school call you or somebody else to interrupt their school day should not be an experience your child looks forward to having, and certainly not one he or she should desire to have repeated.

Name of Individual Who Will Pick-up and Telephone Number (s):

1. _____
2. _____
3. _____
4. _____

Please advise your designee to be prepared to show official identification documents(s), i.e. a current drivers license, upon pick-up and preferably be prepared, to be recognized by your child, unless they are properly known by us. Please know that the school is empathetic to your need to stay on your job. Nevertheless, in these times of trickery, kidnapping, parents struggle with a child in the middle, and sometimes worse, you can understand that we need to do an effective job of being sure that your child does not leave the campus with anyone except someone you have designated and approved. We value your trust in us. We want to always be worthy of that trust. **Should it be necessary for anyone not on the list above to pick-up your child from school, kindly identify this individual to us and let him or her know that we may require standard identification.**

Signature **AND** Date of authorizing Parent (s)

Authorization For Student Travel

To: Faith Elementary and Middle School 2011-2012 School Term Parents

From: David L. Jones, Administrator

Dear Parents:

We are planning several class field and other school trips for this school year. If you wish for your child to participate in these events, please fill in and sign the form below.

To: Faith Elementary and Middle School:

From: Name of Parent/Guardian (Please print): _____

My signing this general permission slip does not mean that I will not be able to call, stop by the office, or write a note to decline permission for my child to participate in any singular activity that I so desire. In other words, if I do not specifically decline permission, then this signed and dated document does expressly authorize the participation of my child in all school activities requiring transportation away from the school campus during the school day or during such time the school, class, or representative of the school is authorized to take my child on a designated trip.

I give permission for my child _____ who is in the _____ grade, to participate in all school activities requiring transportation.

Signature: _____ Date Signed: _____.

Relation to Student: _____.

Parent Receipt of Copy of 2011-2012 Student Handbook

As the parent/guardian, or sponsor of _____, whom I am enrolling or re-enrolling in Faith Elementary and Middle School in the _____ grade. This will verify that I am aware of the school rules for my child at Faith Elementary and Middle School and that as a parent/guardian, or sponsor I do accept these rules for my child.

Further, I am willing and will encourage my child to obey these rules and to respect teachers, administrator, staff, and adult volunteers and guests in the school program. I will also cooperate with the school in encouraging my child to respect his or her classmates and schoolmates and to do his or her part in helping to create and maintain a safe, civil, friendly, and courteous school environment.

Verify each statement that applies to you and/or your spouse regarding awareness and acceptance of school rules at Faith Elementary and Middle School.

_____ I have accepted and engaged in or declined a formal interview with the school representative to discuss current school rules.

_____ I am aware of the current school rules by visiting the school website and do accept them. I will refer to the school standards and rules via the website. I do not need a copy of the current Student Handbook.

_____ I have received or declined a copy of the current Student Handbook of the school.

_____ I am aware that the Student Handbook details school expectations of me as a responsible parent, guardian, or sponsor. I am in agreement to honor my commitments to my child and to his or her school by demonstrating my support of the school, its workers and volunteers, and by being a positive and supporting parent as much as God blesses me and my other responsibilities permit.

Signature and date of parent/guardian, or sponsor: _____.

Date of completion, signature, and turn in to the school: _____.

What You Need To Know About My Child

My Child is _____ in Grade _____

Advisement to Parents:

We want to do an excellent job of assisting you in the education of your child. Please take the time to speak and write candidly about anything relative to your child that may enhance our understanding of how best to work effectively with your precious son or daughter. Kindly let us know of any known or suspected talents, interests, restrictions, challenges, fears, allergies, disabilities, or whatever that may impact your child's health, safety, education, or sociability. It will be the parent's responsibility to keep the school abreast or knowledgeable about any and ALL CHANGES of any kind that may affect your child's mood, attitude, health, education, or general well being.

Directions: Please use the reverse side or a second page if you need to do so.

1. Please describe your child.
2. Specifically, what are his or her strengths and or weakness?
3. Does your child have food allergies? Are their diet restrictions?
4. Are there areas where you believe your child needs special assistance or direction?
5. Again, are there allergies or medications schedules? Please comment.
6. Is there anything about your child that may potentially pose a health, safety, or other concern for other students or staff?
7. Feel free to add any other comment or concern regarding your child.

Signature of Parent _____ Date _____

Parent/Guardian

Emergency Medical Care Authorization

2011-2012 School Term

This will verify that I, _____,

the parent/guardian of _____,

Do hereby voluntarily give my consent to Faith Elementary and Middle School to order or perform appropriate medical care or treatment for my child named above. Further, I attest by my signature below that I am both legally authorized to grant said permission and do by my legal signature hereby grant permission.

Disclosure Note On My Child's Health:

Signature of Parent or Guardian _____

Date of Parent Guardian Signature _____

Donation Of Delaware Transportation Department Reimbursement

The Transportation Department of Delaware's Department of Education issues a family transportation reimbursement amount for students registered in private schools by September 30th each year. In order for a family to qualify for the reimbursement certain conditions must be met. Preschool and pre-kindergarten students do not qualify for the family reimbursement to be made. A student must be five years old and in kindergarten, and also be enrolled in this school on September 30. Families who enroll students after this date do not qualify for a reimbursement for this term. Finally, the school must complete and file the required paperwork with the State's Transportation Department by their deadline to qualify for the mailing of reimbursement payments to the school to be passed on to parents. The school will do it's best to insure that the paperwork is submitted on time. Being more present physically and health-wise this term, it is my plan to complete and return the Transportation Department forms, enabling our school to participate in the reimbursement program. The amount of reimbursement varies slightly each term, however, the reimbursement amount for the 2011-2012 term is likely to be in the range of \$140.00 - \$180.00 per family, not per student.

This money belongs to the qualifying families. Each year parents who are eligible to receive the reimbursement are duly informed. Payment or Donation options are made to parents. Because the school always has a number of pressing needs, primarily insufficient operational funds, a plea is made for parents to make a tax-deductible contribution of all or part of the reimbursement. This year it is crucial for parents to donate their reimbursement as we are doing all we can to continue our educational programs without interruption despite the economic recession we are experiencing.

It would be a blessing if we would receive a one hundred percent (100%) of the tax-deductible reimbursement write-offs from parents. This would enable the school to get one of the two fifteen-passenger vans repaired and made serviceable for our students during the 2011-2012 school term. If you or other K – 6 parents indicate to not support the transfer of donation to the school, naturally we will see to it that the reimbursement is written to you in part or whole by the end of the school term. This will be so because the school will not receive the full payment of reimbursements to the school in one payment. Thank you for your consideration, prayers, and support of this worthy project for our students.

Parent Response For Distribution of The Proposed Family Transportation Reimbursement

1. ____ Please keep my reimbursement as a donation towards the school's operational funds and the repair of one of the school vans.
2. ____ Please keep \$_____ of my family's total reimbursement amount and apply the remainder to my last tuition payment for the year.
3. ____ My family does not qualify for a Transportation Reimbursement Amount, however, we pledge to donate \$_____ to the school's operational fund.
4. ____ I realize that the school needs more financial resources for operation in order to try to hold the line on tuition and child care, but I do need and require my transportation reimbursement allotment. Please return the full amount to me.

Signature of Parent/Guardian: _____ Date: _____

Agreement To Honor the School's Uniform Policy

2011-2012 School Term

Preschool and Pre-Kindergarten Students may report to school in casual dress clothing and comfortable dress shoes. The standard shoe color for the school is black. Students in Kindergarten and above grades are required to wear the school uniform.

I understand by verbal and written advisement what the official dress code is for my child. I do hereby willingly agree to properly prepare and provide for my child(ren) be presented at school attired in the standard uniform of the school or attired as expressly directed by the school for exceptional days, i.e., casual dress, athletic wear, and dressy-dress days, as designated by the school.

I understand and accept that the school reserves the right to request that violations to the dress school policy be remedied as soon as notice is given to the parent or other responsible party for the student. This may be handled by an emergency allowance by an administrator of the school, the parent being called and bringing appropriate uniform piece(s), or the child being taken home by the parent or parent-assigned representative and returned to school when the student is appropriately attired.

This concern includes various color shoes, sweaters, slacks, shirts, ties, NO TIE, blouse, and any other particle of attire not prescribed or permitted by the school.

Finally, I agree to keep my child(ren)'s uniform pieces clean, neat, and in otherwise good and acceptable condition so as not to present your child(ren) in a poor or unacceptable light.

Signature of Responsible Parent

Date Agreement Signed

TITLE 14
Education
CHAPTER 27 - SCHOOL ATTENDANCE
Subchapter I. School Attendance Requirements

§ 2701. Free public schools.

Subject to other provisions of this title, all the public schools of this State shall be free to all children who are residents of the State and who are of the ages required or authorized for attendance in a public school.

(21 Del. Laws, c. 67, § 22; Code 1915, § 2296; 32 Del. Laws, c. 160, § 41; Code 1935, § 2684; 14 Del. C. 1953, § 2701; 59 Del. Laws, c. 87, § 9.)

§ 2702. Compulsory attendance requirements; evaluation of readiness

[Effective until fulfillment of the contingencies in 75 Del. Laws, c. 440, § 8]

(a) Except as otherwise provided, the following provisions are applicable to school attendance in this State:

(1) Every person in this State who has legal custody, guardianship of the person, or legal control of a child between 5 and 16 years of age, including any person acting as a caregiver pursuant to the provisions of § 202(f) of this title, shall enroll the child in a public school in the school district of the person's residence.

(2) Every person who has legal custody, guardianship of the person, or legal control of a student, including any person acting as a caregiver pursuant to the provisions of § 202(f) of this title, who is enrolled in a public school of this State shall send the student to the school each day of the minimum school term and to any academic improvement activities required by § 153 of this title.

(3) Every student who is enrolled in a public school of this State shall attend the school each day of the minimum school term and any academic improvement activities required by § 153 of this title. A student who has been absent from school without a valid excuse for more than 3 school days in a school year is a truant. A truant and the parent of a truant are subject to the administrative procedures and court proceedings set out in subchapter II of this Chapter.

(b) For the purposes of this section, a child shall be considered 5 years of age if that child celebrates the child's fifth birthday according to the following schedule:

1993-94 school year Fifth birthday on or before November 30, 1993.

1994-95 school year Fifth birthday on or before October 31, 1994.

1995-96 school year Fifth birthday on or before September 30, 1995.

1996-97 school year Fifth birthday on or before August 31, 1996.

Subsequent school years Fifth birthday on or before August 31 of the respective year.

Local school authorities may grant exceptions to the above schedule for entry into school if they determine that such exception is in the best interest of the child.

(c) The following provisions shall be applicable to the administration of subsection (a) of this section in regard to compulsory attendance in the kindergarten for a child age 5 years:

(1) If a child is a resident of the State at the time of that child's eligibility for admission to the kindergarten at age 5, the parents, guardian or legal custodian of that child may request that school authorities evaluate the child's readiness for attendance and may request a delay of 1 year in that attendance. However, admission to first grade will be authorized only after school authorities evaluate the child's readiness for attendance.

(2) If a child was not a resident of the State at the time of that child's eligibility for admission to the kindergarten at age 5, the parents, guardian or legal custodian of that child may request that school authorities evaluate the child's readiness for attendance and on the basis of that evaluation authorize admission to grade 1.

(d) The following provisions shall be applicable in regard to statewide minimum mandatory attendance requirements in each school year for children in grades K through 5.

(1) Following the 10th day of unexcused absence by a student, the school shall immediately notify the parent or parents or guardian and a visiting teacher for the district shall visit the student's home;

(2) Following the 15th day of unexcused absence by a student, the student's parent or parents or guardian shall be notified by certified mail to appear at the school within 10 days of notification for a conference and counseling;

(3) Following the 30th day of unexcused absence by a student, the school shall refer the case for prosecution;

(4) Following the completion of prosecution of the case and the subsequent failure of the student to return to school within 5 school days thereof, the school shall immediately notify the Department of Services for Children, Youth and Their Families requesting intervention services by the Department. The Department shall contact the family within 10 business days.

(e) Following the tenth unexcused day of attendance by a student in grades 6 through 12 inclusive, the building principal shall notify a visiting teacher of such unexcused days.

(f) If contacted by the school pursuant to paragraph (d)(2) of this section, each parent or guardian of a student shall sign a contract with the district agreeing they will make every reasonable effort to:

(1) Have their child or children abide by the school code of conduct;

(2) Make certain their child attends school regularly; and

(3) Provide written documentation for the reasons for any absence.

(g) Any day of summer school, any session of after school or Saturday extra instruction, or any session of mentoring which a child is required to attend as an academic improvement activity in conformity with § 153 of this title shall be considered a school day for purposes of this chapter, and for purposes of § 901 of Title 10, § 1103 of Title 11, and § 301 of Title 31 of this Code, or wherever the term school day or its equivalent is used in a provision of this Code designed to minimize or punish truancy. (24 Del. Laws, c. 121, § 1; Code 1915, § 2313; 32 Del. Laws, c. 160, § 41; Code 1935, § 2685; 14 Del. C. 1953, § 2702; 49 Del. Laws, c. 403, §§ 1-3; 57 Del. Laws, c. 112; 60 Del. Laws, c. 449, § 3; 63 Del. Laws, c. 290, § 2; 64 Del. Laws, c. 315, §§ 6, 7; 69 Del. Laws, c. 28, § 2; 70 Del. Laws, c. 186, § 1; 70 Del. Laws, c. 517, § 1; 71 Del. Laws, c. 36, § 1; 71 Del. Laws, c. 399, §§ 3, 4; 72 Del. Laws, c. 6, § 3; 72 Del. Laws, c. 346, §§ 3-5; 73 Del. Laws, c. 341, §§ 1, 2; 74 Del. Laws, c. 175, §§ 2-5.)

§ 2702. Compulsory attendance requirements; evaluation of readiness [Effective upon fulfillment of the contingencies in 75 Del. Laws, c. 440, § 8]

(a) Except as otherwise provided, the following provisions are applicable to school attendance in this State:

(1) Every person in this State who has legal custody, guardianship of the person, or legal control of a child between 5 and 16 years of age, including any person acting as a caregiver pursuant to the provisions of § 202(f) of this title, shall enroll the child in a public school in the school district of the person's residence.

(2) Every person who has legal custody, guardianship of the person, or legal control of a student, including any person acting as a caregiver pursuant to the provisions of § 202(f) of this title, who is enrolled in a public school of this State shall send the student to the school each day of the minimum school term and to any academic improvement activities required by § 153 of this title.

(3) Every student who is enrolled in a public school of this State shall attend the school each day of the minimum school term and any academic improvement activities required by § 153 of this title. A student who has been absent from school without a valid excuse for more than 3 school days in a school year is a truant. A truant and the parent of a truant are subject to the administrative procedures and court proceedings set out in subchapter II of this Chapter.

(b) For the purposes of this section, a child shall be considered 5 years of age if that child celebrates the child's fifth birthday according to the following schedule:

1993-94 school year Fifth birthday on or before November 30, 1993.

1994-95 school year Fifth birthday on or before October 31, 1994.

1995-96 school year Fifth birthday on or before September 30, 1995.

1996-97 school year Fifth birthday on or before August 31, 1996.

Subsequent school years Fifth birthday on or before August 31 of the respective year.

Local school authorities may grant exceptions to the above schedule for entry into school if they determine that such exception is in the best interest of the child.

(c) The following provisions shall be applicable to the administration of subsection (a) of this section in regard to compulsory attendance in the kindergarten for a child age 5 years:

(1) If a child is a resident of the State at the time of that child's eligibility for admission to the kindergarten at age 5, the parents, guardian or legal custodian of that child may request that school authorities evaluate the child's readiness for attendance and may request a delay of 1 year in that attendance. However, admission to first grade will be authorized only after school authorities evaluate the child's readiness for attendance.

(2) If a child was not a resident of the State at the time of that child's eligibility for admission to the kindergarten at age 5, the parents, guardian or legal custodian of that child may request that school authorities evaluate the child's readiness for attendance and on the basis of that evaluation authorize admission to grade 1.

(3) The parent, guardian, legal custodian or relative care giver, as defined in § 202(f)(2) of this title, of a child who is eligible for admission to kindergarten at age 5 may opt for the child to attend kindergarten for a half-day per day, totaling 440 hours in a school year.

(d) The following provisions shall be applicable in regard to statewide minimum mandatory attendance requirements in each school year for children in grades K through 5.

(1) Following the 10th day of unexcused absence by a student, the school shall immediately notify the parent or parents or guardian and a visiting teacher for the district shall visit the student's home;

(2) Following the 15th day of unexcused absence by a student, the student's parent or parents or guardian shall be notified by certified mail to appear at the school within 10 days of notification for a conference and counseling;

(3) Following the 30th day of unexcused absence by a student, the school shall refer the case for prosecution;

(4) Following the completion of prosecution of the case and the subsequent failure of the student to return to school within 5 school days thereof, the school shall immediately notify the Department of Services for Children, Youth and Their Families requesting intervention services by the Department. The Department shall contact the family within 10 business days.

(e) Following the tenth unexcused day of attendance by a student in grades 6 through 12 inclusive, the building principal shall notify a visiting teacher of such unexcused days.

(f) If contacted by the school pursuant to paragraph (d)(2) of this section, each parent or guardian of a student shall sign a contract with the district agreeing they will make every reasonable effort to:

(1) Have their child or children abide by the school code of conduct;

(2) Make certain their child attends school regularly; and

(3) Provide written documentation for the reasons for any absence.

(g) Any day of summer school, any session of after school or Saturday extra instruction, or any session of mentoring which a child is required to attend as an academic improvement activity in conformity with § 153 of this title shall be considered a school day for purposes of this chapter, and for purposes of § 901 of Title 10, § 1103 of Title 11, and § 301 of Title 31 of this Code, or wherever the term school day or its equivalent is used in a provision of this Code designed to minimize or punish truancy. (24 Del. Laws, c. 121, § 1; Code 1915, § 2313; 32 Del. Laws, c. 160, § 41; Code 1935, § 2685; 14 Del. C. 1953, § 2702; 49 Del. Laws, c. 403, §§ 1-3; 57 Del. Laws, c. 112; 60 Del. Laws, c. 449, § 3; 63 Del. Laws, c. 290, § 2; 64 Del. Laws, c. 315, §§ 6, 7; 69 Del. Laws, c. 28, § 2; 70 Del. Laws, c. 186, § 1; 70 Del. Laws, c. 517, § 1; 71 Del. Laws, c. 36, § 1; 71 Del. Laws, c. 399, §§ 3, 4; 72 Del. Laws, c. 6, § 3; 72 Del. Laws, c. 346, §§ 3-5; 73 Del. Laws, c. 341, §§ 1, 2; 74 Del. Laws, c. 175, §§ 2-5; 75 Del. Laws, c. 440, § 6.)

Prompt and Regular Attendance Agreement

2011-2012 School Term

I agree with the school that there is a direct correlation between prompt and regular student attendance and student scholastic and social development outcomes I take responsibility as parent/guardian to insure that my child(ren) attend school regularly and promptly as part and parcel to my efforts to assist the school in training my child in scholastics and in social responsibility.

I do desire for my child(ren) to experience enjoyment, pride, and confidence in acceptable accomplishments, and overall success in training in school. As parent or guardian, I feel that prompt and regular daily school attendance may reflect to my child(ren) how I feel about his or her school. I expect my child's teachers and instructors to be responsibly and promptly present for school. I will arrange my affairs so as to assist the school in modeling these important values of promptness and regularity in school attendance as well as being properly prepared to learn and grow when he or she arrives. I understand that homeroom activities are also important to my child's student life and success.

Signature of Parent

Date Signed

Financial Responsibility Agreement

2011-2012 School Term

It is important that each parent understand and commit to a schedule of regular and prompt tuition for the school to meet its basic obligations to employees and vendors. If this is not done timely, there will be no school for anyone. We have no scholarship program. This means every parent has to pull his or her own load. Even if every parent paid promptly and regularly we would still experience financial challenges. As it is some of us work without compensation. Most others are not paid on time. There are few, if any employee or volunteer benefits. Our situation should not be made even more desperate by families who are receiving important daily benefits, but who are slow to take up their financial obligations to the school. We are trusting that each one clearly sees and will be honest and earnest to do his or her very best to **Make Things Happen and Make Them Happen On Time.**

- I understand that Faith Elementary and Middle School is an independent, non-denominational, Christian School.
- I understand that there is no church or other organization that funds Faith Elementary except an occasional voluntary contribution usually once a year.
- Because Faith is a Christian school it does not qualify for any government grants, and most non-government grants.
- As such I understand that the school does not receive federal, state, county, or city funding.
- As such, I understand that while the average public and charter school in Delaware may spend more than \$11,000 per pupil, what Faith Elementary has to spend is on average, less than \$3,800 per pupil per year.
- It is important for parents to pay school fees promptly as this is the main source of income for the school.
- **This is a listing of some of the expenditures made from student tuition and contributions to general operations:** payroll, payroll matching taxes to IRS and DE Division of Revenue, Electric, Telephone, Internet, Security Alarm System, Vehicle Insurance, Van Maintenance & Repair, Vehicle Fuel, Classroom Supplies, Maintenance Supplies, Office Supplies, State Unemployment Compensation Insurance, Building and Property Liability Insurance, Equipment, Equipment Maintenance, i.e., Fire Extinguishers, Rent, Vehicle Tags & Inspection Fees, Student Textbooks, Scheduled Electrical & Security System periodic Inspections, Postage & Freight, Student Awards, Lawn Care and Snow Removal, Occasional Love Gift to Sick, Hospitalized, or Bereaved Staff, or Major Donors, or Volunteers. Accounting and Bookkeeping to prepare required state and federal reports, repay loans or borrowed money to fund operational cash short-falls, occasional promotional or publicity, i.e., among other things.
- **I understand and accept my responsibility and obligation to meet my commitments by paying school fees when due on a regular basis.**
- **I agree to pay routine late payment fees. I will assume responsibility for payment of all returned checks plus bank charges for returned deposits to the school.**

- **I understand that I may be required to pay cash-only forms of payments after a check has been returned by the bank for insufficient funds.**
- **I understand that the school would have to substantially increase tuition and child care fees and successfully attract substantial amounts of grant money and contributions in order to have sufficient income to continue to keep tuition and other operating costs.**
- **The school has to meet scheduled monthly and periodic payments on time or risk interruption of essential services for your child (ren).**
- **Your child’s teacher(s) have a right to be paid wages on time and in full.**
- **It is unfair for a parent to deliver his or her child(ren) to school daily and expect to be called, reminded, and cajoled to pay a commitment that benefits his or her own child and family.**
- **It is unfair to expect that “the Lord will provide” for school employees, while one spends his or her resources to meet their non-school needs and commitments.**
- **I agree to show ownership, partnership, and respect for my financial obligations to Faith Elementary and Middle School for services provided to my family.**

Signature of Responsible Parent/Guardian

Date Signed

Purchase of Care

A Contract Between Parent and School

(To Be Completed, Signed, and Dated Only After Reading Student Handbook and POC Contract)

Purchase of Care Understanding and Expectations

2011-2012 School Term

Faith Elementary School has a contract with the State of Delaware, Department of Health and Social Services, Division of Social Services, under a Child Care Contract. Under such contract the school agrees to provide care and training for students Authorized through the Purchase of Care Office. All children and youth in the program are referenced as students regardless of whatever type of payment arrangement is set in place.

Faith Elementary School is a day school that teaches students and also offers morning and after-school child care services to enrolled students for a fee. Faith Elementary School is not a child care center. The school agrees to offer full attendance and participation rights to students accepted in one of the State of Delaware Purchase of Care (POC) programs including regular Purchase of Care, the Self-Arranged Purchase of Care Program, and possibly also the Plus program.

The school will not discriminate or show preferential treatment to or against students in the POC program. However, the parent(s) of a POC student honors the fact that all of the attendance and support standards of the school are expected of all school families.

The school will not require the usual double month payment of tuition fees in advance. The parent understands that non POC families pay a State assigned parent fee rates that may or may not fluctuate from month to month or over an assigned period of "authorization," but the parent will accept to pay flat rate for tuition with various discounts for more than one student from the same family. The regular tuition per student annual amount is \$3,800. This translates to an average daily tuition amount of \$21.11 per day based on 180 days of school. This rate applies whether the student is present or absent. The average monthly student tuition amount is \$380 per first student per household. This standard does not apply to Purchase of Care (POC) students.

Authorized POC parents are exempted from the regular tuition rate listed above. The per day tuition fee per POC student depends on the State of Delaware standard of pay. The school has agreed to accept the contracted per day payments (that is, the State Co-Pay and the POC assigned Parent Fee). However, voluntary participation in scheduled fundraising efforts and or donations from all parents are appreciated and expected for basic school income for operation.

The POC assigned Parent Fee is due the first of each month following the period of service. The parent understands that he or she (they) should take seriously the obligation to have the student in regular attendance, primarily for the benefit of the child's development, but also because the school loses income when there is protracted absences. If the school's services are only needed intermittently, perhaps the parent should consider another care provider that is more accustomed to sporadic attendance. When the student is absent important lessons are missed, the make-up of which may cause unnecessary stress on the teacher and the student.

Careful daily attendance is taken for each POC student and is collected by the assigned school personnel and is used for submitting monthly attendance reports to the Purchase of Care office. Payments, parent fee and State co-pay are determined by these reports. You will determine what your child's report will be. The parent accepts that there is a direct correlation between student performance and quality, punctual time spent in school.

The enrollment of your child in Faith Elementary School is welcomed and, of course, voluntary. The parent is expected and agrees to honor and follow school rules including prompt financial accountability.

Appropriate Student Application and other forms required for all students will also be completed by the parent of POC student for necessary enrollment, cumulative records, and contact purposes.

This **Contract** is entered into by the approved Faith Elementary and Middle School official named, _____, Title _____. This _____ day, of _____ 20____, and the parent Named here, (Circle one) Mr, Mrs, or Ms. _____, the parent or guardian of the student named above, will be entered into school the first day attendance on this date: _____. This student was born _____, and will be entered in the _____ grade. The Purchase of Care caseworker is : _____. The telephone number of the assigned caseworker is : _____. This contract is for the 2011 – 2012 academic school term or whatever portion of it that the student is enrolled.

The provision and completion of the information, terms, or standards above constitute a willing and voluntary contract between the signatories below for services that will be paid for in part by the Parent/Guardian and the State of Delaware Purchase of Care Office. The signatures verify the mutual acceptance of both parties of provider and parent/guardian.

Signature of authorized/legal parent: _____

Date of Signature of authorized parent/guardian: _____ .

Signature of authorized school official: _____ .

Date of Signature of authorized school official: _____

List of Forms to Be Completed For Student Registration

1. All-In-One Consent and Authorization Form
2. Student Registration Application
3. Delaware Pupil Medical Record
4. Student Placement as to Grade
5. Photographic and Graphic in School Interests (Picture Consent)
6. Student Pick-up Authorization
7. Authorization of Student Travel
8. Receipt of Student Handbook
9. What You Need to Know About My Child
10. Emergency Medical Care Authorization
11. Donation of Delaware Transportation Reimbursement
12. Agreement to Honor School Uniform Policy
13. Prompt and Regular Attendance Agreement
14. Financial Responsibility Agreement
15. Purchase of Care Contract (if applicable)
16. List of Forms to Be Completed For Student Registration

Name of Student: _____ Grade: _____

Missing or Incomplete Forms: _____

Signature of Parent: _____ Date: _____

Date All Forms Satisfactorily Received: _____

Signature of School Official: _____

Title: _____